

Sam Smith (Teacher at School or College)  
135 Main Street, Central Town, 77016, Texas  
123-123-1234  
sam.smith@email.com  
Monday 5th September 2022

Admissions Committee  
Iowa University  
Iowa City  
52242, Iowa

Dear Admissions Committee,

With great pleasure, I recommend Sarah Jones for admission to the Mathematics course and Iowa University.

Sarah has been in my mathematics class this year and teaching her has been a privilege. She is a determined student that always gives 100% for every task and she regularly shows an understanding of math topics at an advanced level.

On many occasions, Sarah has shown a willingness to go beyond her class time to improve her math knowledge. For instance, Sarah helped her peers set up a group study programme to help each other revise and prepare for upcoming examinations. This showed initiative, helpfulness and maturity.

Beyond her academic studies, Sarah is an active participant in wider school life. Throughout her time at this school, she has taken part in athletics competitions and events and also coached the younger students on occasion. Furthermore, she has received various awards for playing the trumpet in the school band and she took part in a trip to perform at the local concert hall that parents and teachers praised.

I do not doubt that Sarah would be a positive and enthusiastic student at Iowa University. She is a student with many skills that would help her to succeed at the undergraduate level.

For any further information or questions, please contact me at 123-123-1234

Yours Sincerely,  
Sam Smith